**MatSE eBuy+ Authorization Form**

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| --- | --- |
| PSU ID Number: |  |
| Name: |  |
| Office Address: |  |
| Email: |  |
| Authorization Limit: | $ (up to $4,999.99) |

**Budgets:**

(list all MatSE budgets user should have authorization to charge)

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**ADVISOR SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*IMPORTANT NOTES\***

\*“Dept Free Space1” field must be completed for each order (simple one/two words describing what you are ordering). Not completing this field will result in your access being revoked.

\*Access will be removed when a budget is low on funding or closing.